# Indicate here to which theme(s) Your Proposal corresponds

***Tick (√) the selected theme(s)***

|  |  |
| --- | --- |
| **AI technologies adapted to needs of teaching and learning** |  |
| **Measures to support learning and student success** |  |
| **Creation of pedagogical tools** |  |

*Duly completed form must be sent to* *bpage@poleia.quebec* *by midnight on Thursday 16 November 2023.*

# Project Presentation Specifications:

* *The teams proposing a project must have indicated above which theme(s) it corresponds to.*
* *The teams are invited to read the* ***Proposal Presentation Guide*** *prepared for this purpose. It is available for download from the PIA website.*
* *All proposals meeting the eligibility conditions will be evaluated according to a series of criteria specified in the* ***Proposal Presentation Guide*** *by an independent jury created by the PIA.*

**Eligibility requirements:** Projects must

* Involve members of at least one CEGEP and one university that is part of the *Pôle montréalais d’enseignement supérieur en intelligence artificielle* (PIA)
* Designate a project managing institution
* Have the support of the management of each educational partner institution
* Submit an allocation formula for the project requiring a financial contribution of no more than $60,000 from PIA
* Have a minimum duration of one year and a maximum of 18 months, between the months of January 2024 to the end of June 2025
* Fall under at least one of the themes presented in the previous section

# 1. Brief Presentation of the Project

|  |
| --- |
| 1.1 Project Title |
| *Maximum 150 characters* |
| 1.2 Brief Presentation of the Project |
| *Maximum six lines in 10-point Arial font* |
| 1.3 Identification of Managing Institution[[1]](#footnote-1)\* |
|  |  |
| Name: |  |  |
|  |  |
| Address: |  |  |
|  |  |
| 1.4 Project Duration |
|  | One year £ |  | Three semesters £ |
| 1.5 Financial Contribution From PIA |
| Expected financial contribution from PIA |  |  |
|  |  |

# 2. Project contributors and external partners

|  |
| --- |
| 2.1 COLLEGE and university contributors\* |
|  |  |
| 1. | Last name: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address: |  | E-mail: |  |
|  |  |
| 2. | Last name: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address: |  | E-mail: |  |
|  |  |
| 3. | Last name: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address: |  | E-mail: |  |
|  |  |
| 4. | Last name: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address: |  | E-mail: |  |
|  |  |

|  |
| --- |
| 2.2 External partners\* (if applicable)\*\* |
|  |  |
| 1. | Last name: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address: |  | E-mail: |  |
|  |  |
| 2. | Last name: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address: |  | E-mail: |  |
|  |  |

*\*\* Attach letter of support from each external partner.*

# 3. Detailed Presentation of the Project

|  |
| --- |
| 3.1 Project Title |
|  |
| 3.2 Project Description *(maximum of four pages in 10-point Arial font)* |
| Issue/Challenge Identified |
| Objectives Pursued and Relevance |
| Methodologie |
| Roles and Responsibilities of the Contributors |

|  |
| --- |
| 3.3 Project Benefits and Knowledge Transfer *(maximum two pages)* |
| Project benefits, taking into account the Ministerial Indicators |
| Action plan for Promoting and Disseminating the Deliverables |

|  |
| --- |
| 3.4 Timeline |
|  |

|  |
| --- |
| 3.5 Budget *(Replace items in brackets with project specifics)* |
| **REVENUES** |  |
|  |  |
| PIA contribution (maximum $60,000) |  |
|  |  |
| [Other contribution #1, where applicable] |  |
|  |  |
| [Other contribution #2, where applicable] |  |
|  |  |
| **TOTAL** |  |
|  |  |
| **EXPENSES** |  |
| [Item #1, e.g. participant release] |  |
|  |  |
| [Item #2, e.g. second participant release] |  |
|  |  |
| [Item #3, e.g. travel and accommodation expenses] |  |
|  |  |
| [Item #4, e.g. materials and/or equipment] |  |
|  |  |
| … |  |
|  |  |
| … |  |
|  |  |
| **TOTAL :** |  |

# 4. Signatures of Directors of Participating Institutions

|  |
| --- |
| I, the undersigned, hereby declare that:* All information set out in this grant application and attachments is, to the best of my knowledge, accurate, and,
* I have obtained the approval of all institutions and organizations associated with the project.
 |
|  |  |
| 1. | Name of managing institution: |  | Date: |  |
|  |  |
|  | Signature of college director general or university vice-president: |  |
|  |  |  |
|  | Print name: |  |
|  |  |
| 2. | Partner institution: |  | Date: |  |
|  |  |
|  | Signature of college director general or university vice-president: |  |
|  |  |  |
|  | Print name: |  |
|  |  |
| 3. | Other institution: |  | Date: |  |
|  |  |
|  | Signature of college director general or university vice-president: |  |
|  |  |  |
|  | Print name: |  |
|  |  |
|  |  |

1. \* Terms followed by an asterisk are defined in the Appendix 2 of the *Proposal Presentation Guide.* [↑](#footnote-ref-1)